



AGENDA

Brewer Street Patient Participation Group Meeting Tuesday 18th February 2025 @ 02:00 pm

Introduction - Please introduce yourself to the group

Attendees from practice - Mrs Jane Glancey Practice Manager, Mrs Kelly Davies Deputy Practice Manager, PPG Members - names in signing book at reception. Welcome to any new members ☺

Apologies received - Members from PPG, Minutes - Meeting minutes approved from 19th November 2024 - Yes.

Matters Arising

Staff Matters. New member of staff appointment in Reception/Admin role (Full time). Hopefully will start March 2025.

Online Access - GP Partners have decided on Anima. We have to offer online access to medical care and it was agreed within the PCN that Anima was the preferred system to use. Confirmed that we will not convert to total triage at this stage and help and guidance will be available for patients to use the online system. Patients will still be able to contact the surgery via telephone or in person to discuss all aspects of medical care.

Spring Booster Covid Vaccine - This vaccine is being offered to patients over 75 years or very specific Immunosuppression due to disease or treatment. Invites to book appointments will be sent out shortly.

Decorating – GP Partner approval of decorating rest of waiting room and clinical corridor. We intend to continue with the same colour scheme, which has proved very popular.

Any Other Business to discuss?

Clock in waiting room – 'You said, we did'. A new clock has been purchased for the waiting room and displayed following a request in the last PPG meeting.

PCN presentation evening – PPG Member JJ confirmed the next presentation evening is to be held on Monday 20th May 2025, at Maidstone Hospital. The subject to be discussed is Type 2 Diabetes and Obesity issues. Dr Siva & team will be speaking and 'The Vine' will be funding the presenters gifts for this evening.

Free parking on site will be available and numbers will be confirmed shortly. Patient criteria to invite will be 18 years plus and with a BMI of over 30.

Registrations & List size – A short discussion was held regarding our current list size and registrations. At present we are still giving out x10 registration forms on Wednesdays and Fridays at 11:00 am. We have to ask people to wait outside of the practice due to infection control and once all 10 forms are handed out we advise people that have not managed to get a form to try again the next Weds/Friday. We confirmed that we are monitoring list closely and when list size reaches an appropriate level we will then apply to the ICB to revert to a managed list (closed to new patients other than allocations, University returners, etc).

Reception team – PPG member commented that the reception staff at present are extremely helpful and friendly – well done team!

Next Meeting Tuesday 3rd June 2025 at 2pm.